

Campus Agendas® Student Planner Order Form

Phone: 800-805-5558

FAX: 660-826-3736

Contact Information

School Name: _____
 Ship To: School Alternate Address
 Shipping Address: _____
 City/State/Zip: _____
 Contact: _____
 Phone: _____ Ext: _____ FAX: _____

Billing Information

Same as Shipping Address
 Attn: _____
 Address: _____
 City/State/Zip: _____
 Purchase Order #: _____

Convenience – 48 hour production

Customized – 3 week production (Planners with handbook pages require 6 weeks production)

No Custom Options Available

Choose Custom Options Below

Primary _____ qty

_____ qty Cover: A B C D E F G H C1 C2 FC

Cover Name: _____

Ink 1 _____ Ink 2 _____

Imprint: _____

Mascot # / Description: _____ Handbook Pages: _____ qty

Elementary _____ qty

_____ qty Use Same Cover As Primary

Cover: A B C D E F G H C1 C2 FC

Cover Name: _____

Ink 1 _____ Ink 2 _____

Imprint: _____

Mascot # / Description: _____ Handbook Pages: _____ qty

Secondary _____ qty

_____ qty Cover: A B C D E F G H C1 C2 FC

Cover Name: _____

Ink 1 _____ Ink 2 _____

Imprint: _____

Mascot # / Description: _____ Handbook Pages: _____ qty

Teacher Edition _____ qty

_____ qty Cover Instructions: _____

Insert Planner None Primary Elementary Handbook Pages: _____ qty

Separate Saddle Stitch Handbooks _____ qty _____ pages **Assignment Books** _____ **Rulers** _____ **Dry Erase Posters** _____

Special Instructions: _____

Convenience Total _____ @ _____

Customized Total _____ @ _____

Discounts _____

Subtotal: _____

Handbook Total _____

Teacher Editions _____

Assignment Books _____ @ _____

Rulers _____ @ _____

Dry Erase Posters _____ @ _____

Custom Covers _____

Other _____

Other _____

Subtotal: _____

Tax Tax Rate: _____

Shipping _____

Total: _____

Office Use Only

School: _____

Company: _____

Territory: _____

Fall Comm: _____

MSR: _____

Terr #: _____

Rec Date: _____

Master #: _____

Job # PP _____

PE _____

PS _____

TE _____

HE _____

PA _____



ISS 281 Rev 10/09

The earliest date we can accept delivery is: _____ We must have delivery by this date: _____

X _____ Date: _____

Authorized signature required. By signing, you agree to Inter-State Studio & Publishing Co.® Terms and Conditions.

Campus Agendas®
3500 Snyder Avenue
Sedalia, MO 65301

INTER-STATE STUDIO & PUBLISHING CO. ®
STANDARD TERMS & CONDITIONS

LIMITATION OF LIABILITY: Inter-State ® Studio, Inc. ("Inter-State"), shall not be responsible or liable for any actual, compensatory, indirect, special, incidental, consequential, or punitive damages arising out of this Agreement. Inter-State's liability, if any, shall be limited to the actual publishing cost of any book as described in this Agreement.

DISCLAIMER OF WARRANTY. Inter-State makes no representation or warranty of any kind, express or implied, as to quality, merchantability, fitness for a particular purpose, or for any other matter with respect to the book, or the printing or binding thereof, and all implied warranties or merchantability, fitness for a particular purpose, or otherwise are hereby disclaimed.

EDITORIAL: Inter-State does not create, contribute to, or exercise editorial control over the content of any material in the book ordered by this contract. In the event that the customer should request that Inter-State assist the customer in connection with creating, contributing to, or exercising editorial control over all or any part of the content or format of the book, or any artwork or graphics contained in the book, then any such requested contribution of materials shall be the sole responsibility of the customer and shall not give rise to any liability on the part of Inter-State. The customer shall indemnify, defend and hold harmless Inter-State, its officers, and employees from and against any and all liability, costs, awards, and expenses (including but not limited to attorney fees), arising from any claims arising, asserted or insinuated against Inter-State on the grounds that (I) any written or graphic material printed or bound under this contract violates any Municipal, State, or Federal law, or infringes the trademarks, trade dress, rights of copyright, right to publicity, privacy or personal rights of any person or party; or (II) that it contains any matter that is libelous or scandalous; or (III) that damages have been or will be suffered due to omissions or typographical errors. The customer agrees, at the customer's expense, to promptly defend and continue to defend any such claim, demand, action or proceeding that may be brought against Inter-State.

QUALITY: Inter-State agrees to produce its materials and provide its services hereunder in accordance with industry standards. Whether the quality of the materials and services meets such industry standards shall be the sole opinion and discretion of Inter-State and not that of the customer.

DELIVERY: Inter-State Agrees to use its best efforts in delivery of all materials provided that all copy is received on or before the copy deadline as described by Inter-State and its representative, such delivery dates not being actual but only a historical average. Inter-State reserves the right to adjust delivery schedules as may be necessary from time to time upon written notice to the customer. Inter-State shall not be liable for damages, actual, compensatory, consequential, incidental, punitive, or otherwise, if delivery dates are not met.

FORCE

MAJEURE: Neither party shall be liable for damages for any delay in or failure of performance (except as to any payment obligations required under this Agreement) caused by events beyond the reasonable control of either party, including but not limited to acts of God, flood, war, strikes, labor disputes, fire, embargo, governmental action, change in laws or unavailability of materials, if such party gives prompt written notice to the other claiming an event of *force majeure*.

ACCEPTANCE: This Agreement is contingent upon acceptance by Inter-State at its offices in Sedalia, Missouri. The order is expressly subject to the terms and conditions in this Agreement, which cannot be modified or waived unless expressly agreed to in writing by Inter-State.

ENTIRE

DOCUMENT: These terms and conditions constitute the entire agreement between the parties. All prior agreements, representations and writings relating to the project are superseded. Any preprinted terms and conditions set forth in any purchase order issued by any other person or party shall not be binding on Inter-State and shall be superseded by these terms and conditions.

Checks must be made payable to Inter-State Studio and Publishing Co. ®. It is the responsibility of the customer to check the order form for accuracy and completeness before submission. By signing and submitting the order form, the customer is agreeing that the order form (including but not limited to: contact, billing, and shipping information, quantities ordered, options, spelling and mascot information, and the total amount owed by the customer) is correct, complete, and accurate.

Sales Tax must be applied unless a State Tax Exempt Certificate is submitted. Sales Tax must be applied to Shipping costs in the following states: AR, CT, DC, DE, GA, HI, IL, IN, KS, KY, LA, MI, MN, MS, NC, ND, NE, NJ, NM, NV, NY, PA, RI, SC, SD, TN, TX, VA, VT, WA, WI, WV, and WY.